



Quick Tip

Mid-Year Reminders

Quick-Tips:

Quick Tips are designed to provide additional information for beginning teachers and mentors as they work through the module process. Most of the information featured in the *Quick Tips* comes from questions and suggestions received from TEAM Program participants. Quick Tips can be found on www.ctteam.org, click on “Module Resources” and then scroll down on the right-hand side of the screen and click on “Quick Tips.”

Reflection Paper Submissions for Districts Participating in the Regional Review Process:

As we are midway through the school year, we find that this is the time that many TEAM participants are submitting their first reflection paper for the year. As a result, we have more papers awaiting review than we do earlier in the year. Papers are received and placed in a queue so that a trained reviewer can pick it up, read it and provide feedback. Please keep in mind, that because the size of the queue varies from day to day, this process can take anywhere from *two to four weeks*.

Reflection Papers Submitted for In-District Review

Some districts elect to review papers submitted by their teachers “in-district.” In these cases, the timeline for review is set by the district.