

Quick Tip

Framing the Module Process

Although there are varied ways to complete the module process within the 8-10 week timeframe, the chart below may provide you with some guidance. When planning your module process, please recognize that there may be some overlap and variation in how different teachers develop new learning to accomplish the goal of their module. *One* potential timeframe is outlined below.

Potential Timeframe	Module Process
Weeks 1-3	Step #1- <i>Identify a Need or Opportunity for Professional Growth</i> <ul style="list-style-type: none">➤ Review CT's Common Core of Teaching.➤ Discuss CCT Performance Profile for the selected module.➤ Select a CCT indicator for the focus of module work.➤ Develop a summary of current performance specific to the CCT indicator.➤ Create your professional growth goal.
Weeks 3-4	Step #2- <i>Develop a Professional Growth Action Plan (PGAP)</i> <ul style="list-style-type: none">➤ Brainstorm and select activities and resources to develop new learning to support your goal.➤ Establish meetings dates with your mentor to create a schedule.➤ Discuss PGAP with your administrator.
Weeks 4-8	Step #3- <i>Implement Plan and Apply New Learning</i> <ul style="list-style-type: none">➤ Develop and apply your new learning in the classroom and analyze students' response and results. Note: For the planning module, you will anticipate students' response and results.
Weeks 8-10	Step #4- <i>Create a Reflection Paper to Document New Learning and Impact on Students</i> <ul style="list-style-type: none">➤ Draft your reflection paper for your mentor to review and provide feedback.➤ Submit final draft of reflection paper.
Be sure to record all meetings with your mentor in the <i>BT/Mentor Meeting Log</i> and use <i>My Personal Journal</i> to record thoughts, observations and reflections about your new learning throughout the module process.	